



Golden Arrow

PRIVACY POLICY

Golden Arrow Olieproducten Amsterdam B.V. (**Golden Arrow**) considers data protection of utmost importance. In this privacy statement Golden Arrow provides you clear and transparent information about how Golden Arrow processes personal data.

With regards to the processing of personal data by Golden Arrow, Golden Arrow is the Controller. If you have any questions or want to contact us you can use the contact details provided to you on this document.

Processing of personal data

Golden Arrow processes personal data of its suppliers and customers for the purposes of:

- Administrative purposes;
- Communication about the order;
- To carry out the order.

The legal basis for the processing of this personal data is the performance of a contract. Golden Arrow possibly asks the following personal data from you for the above mentioned purposes:

- First name;
- Insertion;
- Family name;
- (Business) phone number;
- (Business) e-mail address.

Sharing personal data to third parties

The data you've provided to Golden Arrow may be provided to other parties if this is necessary for the performance of aforementioned purpose. All third parties with whom personal data is shared have signed a processing agreement to guarantee compliance with the applicable data protection laws.

Personal data is shared with third parties solely for the purpose of: operational and financial administration.

We don't provide personal data to parties established outside the EU.

Retention period

Golden Arrow saves personal data only for as long as necessary for the purposes for which the data is provided, unless a longer retention period is required upon any applicable law, such as fiscal laws.

Security

Golden Arrow has taken all appropriate technical and organizational measures to protect personal data, such as:

- All employees of Golden Arrow who can take note of your personal data are hold to confidentiality of this information;
- A strict username and password policy on all systems;
- Regular back-ups of personal data so the personal data can be restored in case of a physical or technical incident;
- Testing and evaluating all our measurements on a regular basis;
- Awareness of our employees about the protection of personal data.

Right of access and transcript dossier

You can request access to, rectification or removal of your personal data that Golden Arrow has registered, to the extend allowed under all applicable laws. Besides the right to access, you also have the right to a copy of your personal file. This file will be made available to you at your request.

Objection

If you object to the processing of (certain) personal data you can contact Golden Arrow. However, please be aware that because your personal data is necessary for the performance of contract objection to processing personal data, limitation of processing may not be possible.

For more information about the processing of personal data and your right as data subject you can also contact the Data Protection Authority: www.autoriteitpersoonsgegevens.nl.

Correctness

In order for Golden Arrow to be sure that your personal data remains correct, please let us know as soon as possible if there are any changes with regards to your personal data.

Questions

Please reach out if you have any questions or remarks in response to this Privacy Statement.

Contact details Golden Arrow :

Company	Golden Arrow Olieproducten Amsterdam B.V.
Address	Dukdalfweg 60, 1st floor
Zip code	1041 BE
City	Amsterdam
Country	The Netherlands
e-mail	accounts@goldenarrow.nl